

Address Sign Required?

Yes \_\_\_\_\_ No \_\_\_\_\_

TOWN OF THREE LAKES ONEIDA COUNTY

**COPY OF ORDINANCE MUST BE ATTACHED**

**(WHEN HANDED OUT)**

PO BOX 565

THREE LAKES, WI 54562

PH-715-546-3316 FAX-715-546-3384

DRIVEWAY PERMIT APPLICATION

**FEE-\$35.00**

Applicants Name: \_\_\_\_\_ Phone# \_\_\_\_\_

Applicant's Email Address: \_\_\_\_\_

Landowner's Name (if different from Applicant): \_\_\_\_\_

Tax Parcel # of Property: \_\_\_\_\_ Name of Road: \_\_\_\_\_

Neighbor's Fire Numbers/Addresses on either side of new driveway: \_\_\_\_\_

**Proposed driveway must be staked out and property boundary must be staked out. You must also mark the trees/brush you plan on removing for proper width and safe visibility. A minimum road surface of 12ft. with a minimum width clearance from brush and trees of 24ft. is required. Do NOT send this form and payment in until you have everything staked out.**

When laying out your driveway the following are some criteria that will be used to approve or deny the permit.

- 1.) Is access to town road safe? Yes \_\_\_\_\_ No \_\_\_\_\_
- 2.) Can you see down the road in both directions? Yes \_\_\_\_\_ No \_\_\_\_\_
- 3.) Can oncoming traffic see you from a safe distance? Yes \_\_\_\_\_ No \_\_\_\_\_
- 4.) Is the driveway flat at the entrance to the road? Yes \_\_\_\_\_ No \_\_\_\_\_

**Check here if the slope is greater than 12% \_\_\_\_\_**

5.) It is the homeowner's responsibility to contact Digger's Hotline prior to construction at 800-242-8511

6.) The applicant agrees to hold harmless and indemnify the Town of Three Lakes, its officers, agents and employees against any loss or damage for any personal injury or property damage sustained by reason of exercise of this permit.

7.) Fences and retaining walls are not permitted within the town right-of-way. Concrete driveway on town road right-of-way is not permitted where curb and gutter is not installed.

8.) **The Public Works Superintendent will determine if a culvert is necessary to maintain drainage of the roadbed.**

If a culvert is necessary the cost of the culvert installation and maintenance will be the responsibility of the property owner. The Public Works Superintendent will determine the size and any special installation requirements.

Culvert needed? Yes \_\_\_\_\_ No \_\_\_\_\_

**By signing below, Applicant agrees all information is correct and assumes responsibility for proper driveway construction.**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

*Three Lakes Public Works Superintendent*

Not Approved: \_\_\_\_\_

*Three Lakes Public Works Superintendent*

Reason for denial: \_\_\_\_\_

Remedy: \_\_\_\_\_